

Manage Activity Pages

Manage Activity Products 9

Manage Activity Pages

These are mostly used for adding/displaying course information to the public side of the website.

i.e. objectives, faculty, agenda, credits, hotel, registration fees, policy's, etc.

For these basic pages you'll select "Activity Sub Item Page" and a title, everything else can be left blank.

* **Title:** Agenda

* Type: Activity Sub Item Page

Registration Type: -- SELECT --

Email:

CT=

~~Document Link:~~

Content:

Enter course content here. If you want specific information available during a timeframe the “Activate On” and “Deactivate On” dates are available. If not leave them blank.

AGENDA

7:30am *Registration and Continental Breakfast*

8:00 Welcome and Introduction - Roberto Civitelli, MD

Sort Order determines the order the links go in from top to bottom on the website activity page

Activate On:  @

Deactivate On: @

Sort Order: 1

Characters Left: 500

* **Status:** Active ←

Active = Public

Inactive = Private/admin

Save

* Title:

* Type: Registration Landing Page ▼

Registration Type: -- SELECT -- ▼

You will only use this if instructions are only for a specific Registration type or only their type should see them.

Text for this page will show here on the user side, before selecting their registration type.

This is our landing page text...

Registration Types

<input type="radio"/> General Registration ⓘ	\$1,050.00
<input type="radio"/> Student ⓘ	\$300.00

Register

* Title:

* Type: Registration instructions ▼

Text for this page will show here on the user side, at the top of the registration pages.

Register For 14th International Alzheimer Symposium

This is where the instructions show up for registration...

YOU ARE ABOUT TO REGISTER ON A WEBSITE USED FOR TESTING
 NO CREDIT CARDS WILL BE PROCESSED

Contact Information
Registration Item
Payment Information

* Title:

* Type:

Text for this page will show here on the user side, on the contact page only.

Contact Information

This is where the instructions show up...

* - indicates a required item.

Contact Information

* First Name:

* Title:

* Type:

Text for this page will show here on the user side, on the demographics form page only.

Demographics

This is where the demographic instructions go...

*1. Annual Salary

☐ \$50K - \$75K

2. Gender

☐ Male

☐ Female

* Title:

* Type: Registration Product Instructions ▼

Text for this page will show here on the user side, above the product.

Contact Information ☒ Demographics ☒ Registration Item ☒ Payment Information ☐

Registration Item*

Registration product instructions go here...

14th Int'l Alzheimer Symposium - Early Bird:

Previous

Next

* Title:

* Type: Registration Summary Instructions ▼

Text for this page will show here on the user side, on the payment information page

Contact Information ☒ Demographics ☒ Registration Item ☒ Payment Information ☒

Summary

Here are the registration summary instructions...

Contact Information

Anonymous Survey Record - DO NOT DELETE, MD
Attendee Interactive
2206 Warwick Way
Suite 110
Marriottsville, MD
410.480.8148
jason@attendeeinteractive.com

* Title:

* Type:

Text for this page will show here on the user side, on the confirmation page, after they “Submit” their registration.

Registration Confirmation

The record was saved successfully.

Thank you for registering. Please send check payments to:

Confirmation Number: 2045

Contact Information

Anonymous Survey Record - DO NOT DELETE, MD
Attendee Interactive
2205 Warwick Way
B. Research & Development, B. 40%

For “Registration Confirmation Paid” type you may also setup an Email to be sent after they register.

Settings > Emails > Add New Email, * for email type select = Participants. Add a title, body, from=cme@wustl.edu

Save it and come back to your Activity Pages > Registration Confirmation Paid and select your email from the dropdown.

*You can also select a Registration Type if you’re targeting one group.

Email:

-- SELECT --

These two types are currently NOT used because all our registrations force payment and users have to call to cancel.

* Type:

* Type: